

# Planning and Delivering Learning Sessions to Groups

## Albion Environmental

A leading UK consultancy specialising in Health and Safety for the construction and waste management industry.

*"...this course was really interesting as it made me more aware of information that I wasn't 100% sure of.....the manner in which both of you put across the information was excellent and very clear." W Spence, Shanks*



## Planning and Delivering Learning Sessions to Groups

Course aim is to train individuals in Basic Instructional Techniques so that they can plan, develop and deliver Basic Training in the workplace. Completion of the course leads to the nationally recognised SQA Qualification "Planning & Delivering Learning Sessions to Groups".



## Who Should Attend

Anyone who has a responsibility for training staff and wishes to gain an accredited qualification.

## Course Content

The course lasts for 4 day (Approximately 40 hours, including work in students own time.

## Objectives

To train individuals in Basic Instructional Techniques using simple tried and tested methods

To satisfy by assessment the candidates competence in delivering training sessions in the workplace

## Course Modules

Course has six modules which include -

- Why people learn
- Motivation and learning
- Question and Answer techniques
- Constructive feedback
- Principles of good instruction
- Delivering theory & skills training Sessions

## Training Methods

Highly participative with assignments and practical exercises.

## Confirmation of Learning

Is achieved by practical assessment of the candidate delivering a 20 minute & 30 minute training session successfully

## Certification

Delegates who successfully complete the practical assessments at the end of the course are awarded a certificate issued by Scottish Qualifications Authority (SQA) in Planning and Delivering Learning Sessions to Groups.

**For Further Information  
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